



**INSTRUCTOR'S FORM**

**TO: SCHOLASTIC STANDING COMMITTEE – RUTGERS, CAMDEN CAMPUS**

PART I. **TO BE COMPLETED BY THE STUDENT** DATE: \_\_\_\_\_

STUDENT'S NAME: \_\_\_\_\_ RU ID#: \_\_\_\_\_

SCHOOL #: \_\_\_\_\_ 50 – College of Arts & Sciences or \_\_\_\_\_ 64 – University College

NAME OF COURSE SCHOOL # SUBJECT # COURSE # SECTION #

\_\_\_\_\_

NAME OF INSTRUCTOR: \_\_\_\_\_ SEMESTER: \_\_\_\_\_

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PART II. **TO BE COMPLETED BY THE INSTRUCTOR AND RETURNED WITHIN FIVE (5) DAYS TO THE SCHOLASTIC STANDING COMMITTEE , ACADEMIC ADVISING OFFICE, 215 NORTH THIRD STREET, SUITE 111 CAMDEN, NJ, 08102**

**The above student is petitioning the Scholastic Standing Committee to retroactively withdraw from the above course. Your comments will aid the Committee in making a decision.**

1. The student attended class:

- (a) \_\_\_\_\_ regularly
- (b) \_\_\_\_\_ irregularly throughout the semester
- (c) \_\_\_\_\_ irregularly only in the recent past
- (d) \_\_\_\_\_ rarely or not at all
- (e) \_\_\_\_\_ if stopped attending, last date of attendance \_\_\_\_\_

2. As of the present, the student has completed all course work required. Yes \_\_\_ No \_\_\_

3. On the basis of the student's work, the student's grade as of this date is \_\_\_\_\_.

4. In your opinion, why do you think the student is petitioning to withdraw after the deadline?

5. Please add any additional comments and/or information that you believe can help the Committee reach an objective decision. Thank you.

INSTRUCTOR'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_